**Crowley Park Neighborhood Association**

Meeting of the Board of Directors

Monday August 8, 2022

6:00 to 8:00 p.m.

Minutes of the Board of Directors for Crowley Park Neighborhood Association

Board Officers members in attendance: Terry Ziegler, Horace Satisfield, and Dot Pitts

Board Committee Chairs: Rockie Marvel, Stacey Orozco, Jennifer Tohlen, Kayla Hood

Absent: Monica Enfield, Nancy Crowe

Sign In and Call to Order

* President Terry Ziegler called the meeting to order at 6:35pm

1. Presentation Approval of Minutes for August 8, 2022

* Review of minutes as sent by email to each Board member
* Rockie made motion to approve as presented, Kayla 2nd, motion carried

2. Vice President’s Report - Horace Satisfield

* Horace reported on plans for the Annual Meeting to take place on September 27, 6-8 p.m., location: Richardson Women Club, 2005 N. Cliffe Dr. Richardson
* Two external speakers have been invited: Presentation by City Manager, Don Magner – updates on the North Texas Municipal Water District and the Silver Line Project; Presentation by Council Member Jennifer Justice – Updates and News on the City of Richardson. They will each have flash drives for their Power Point presentations.
* Rockie presented the annual meeting agenda to the Board, including introduction, budget, slate of officers, special speakers.
* Stacy is updating the volunteer form to present at annual meeting.
* A quorum of10% of membership is needed to attend the annual meeting
* Signs are up to advertise the event, and flyers are distributed, thanks Brandon and Stacy
* Committee reports were turned in to Rockie. Reports will be placed on the website for viewing.
* The Board will advertise again this week on Social Media platforms.
* Board dicussed possible door prizes, and agreed to have them due by Sept. 24th, Saturday, using raffle tickets to determine winners.
* Annual mtg set up:

Stacy will pick up the cookies and Terry is bringing water bottles

Board members should arrive between 5-5:30 to check set up

Rockie and Kayla will meet with Woman’s Club to finalized mtg set up

Kayla will run technology and Monica will supervise the volunteers at the membership table

Members were asked to donate jars of peanut butter for Network of Community Ministries drive

* Rockie made a motion to approve, Kayla 2nd, and report approved

3. Treasurer’s Report - Monica Enfield- Absent

* Monica presented the August 2022 financial report to the Board in advance of the meeting.
* Board reviewed the report online
* Monica presented the draft for the proposed 2022-23 yearly budget. Board approved proposed budget as presented with stimulation of moving some monies around in stated budget as needed.
* Horace moved to accept the Treasury Report, Dot 2nd, and motion passed

4. Civic and Environmental committee Report - Nancy Crowe- Absent

5. Membership and Promotions Committee Report – Chair Vacant

* Jennifer Tohlen report: Welcome Committee books for Jan. through July have been delivered. Books for Aug. are waiting on more page inserts.
* After a discussion about budget needs, the Board decided to continue with the welcome program, but to contact new homeowners and direct them to he website for informational flyers. Kayla will begin transferring the information to the website, hoping to make the transfer from welcome books to welcome information on the website by October, 2022
* Rockie made motion to accept the report, Horace 2nd the motion, the motion carried

6. Publications and Communications Committee Report - Stacy Orozco

* Discussion of having ads on the website since CPNA will discontinue the quarterly newsletter at this point: Board may consider highlighting one advertiser each month
* Work in progress to be reported at future meeting
* Horace made the motion to accept the report, Terry 2nd, the motion carried

7. Technology – Kayla Hood

* Kayla reported that she continues to update the website and is making it even more user friendly, with mobile devices. She is reviewing the committee language that an offer from Wix to update/clean up our website is not needed.
* Kayla has also updated the calendar and made it mobile friendly.
* Rockie made a motion to accept the report, Horace 2nd the motion, motion carried

8. Neighborhood Safety Committee Report - Terry Ziegler

* Terry reported that he was contacted by Sgt. Michelle Hall, and will follow up on getting log in for crime watch members to log their hours online
* Terry will ask Jennifer Justice to give a plug for joining crime watch at the annual meeting
* National Night Out was discussed but no one at the meeting was ready to host their block
* Dot made a motion to accept the report, Kayla 2nd the motion, motion carried

9. Social Committee Report - Rockie Marvel

* Brandon is chairing the Fall Festival, Trunk or Treat, he has a meeting this week with volunteers and could use a few more volunteers. Date: Oct. 29th 3-6 pm at the South Pavilion and parking lot
* Horace and Terry will place pumpkins around neighborhood for Fall decorations
* Rockie discussed some of the possible activites for the coming year.

Members Only Mixer- Dec. 8, 6-8 pm, place yet to be determined

Trash Bash- Feb. 11th at South Pavilion, 9 am.

International Potluck- April 29th, tentative date

Other ideas presented by Rockie

**Horace Ideas:**

* -  Bowling at AMF Richardson Lanes
* -  Eisemann Theater

**Rockie ideas:**

* -  Members Only Holiday Mixer (December 1st or December 8th)
* -  Movie Night at Strike and Reel

**Brandon Ideas**

- T-shirts or hats

Members-only event through his biz (http://dfwscavengerhunt.com). We could go up to

Haggard Park in Plano.

**Kayla Ideas:**

Regarding "what's different as a member" - I'll share a couple ideas:

1. We could make a page on the site named "Our community" (or similar) where members can upload photos of their life in Crowley Park. Require them to login before being able to upload, and only give accounts to association members. Photos would be approved by one of us before appearing on the public site.

For those who don't want to share personal photos (understandable), we could have a section (on the same page) for members who are business owners to share their business name and phone number, and a brief summary of what services they provide. Folks who don't want to share photos and don't own a business... I'm still trying to think of something for them.

1. Print and distribute CPNA yard signs for members to put in front of their house. This would have a cost associated of course, I'm not sure what our budget looks like.

Volunteer Events:

- Appetizers at Fireside Patio and Grill

10. Old Business

* No items

11. New Business

* No items

12. Set date and place of next Board meetings: Date for Oct. Board Mtg. was approved at the Aug. Board Mtg.

* Monday October 17, 6:00-8:00 pm at Terry’s house

Adjourn Meeting – 8:09 pm – Kayla made a motion to adjourn, Horace 2nd, motion carried